



**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
MOUNTAIN VISTA METROPOLITAN DISTRICT**
Held May 9th, 2025 AT 10:00 AM

Pursuant to posted notice, the regular meeting of the Board of Directors of the Mountain Vista Metropolitan District was held on Friday, May 9, 2025 at 10:00 AM via video teleconference.

Attendance

In attendance were Directors:

Autumn Mason, President
Michelle Burcham, Treasurer
Cody Isaacs, Secretary
Eric Stedman, Assistant Secretary
Caleb McCoy, Assistant Secretary

Also in attendance were:


Jak Pattamasaevi, WSDM
Rebecca Harris, WSDM
Danielle Daigle-Chavez, WSDM

1. Call to Order: Mr. Pattamasaevi called the meeting to order at 10:02 a.m.
2. Declaration of Quorum/ Director Qualifications/ Disclosure Matters: Mr. Pattamasaevi confirmed a quorum was present and all Directors are qualified. Mr. Pattamasaevi confirmed he has filed disclosures with the Secretary of State.
3. Approval of Agenda: Mr. Pattamasaevi presented the Agenda and noted the amendments. President Mason moved to approve the agenda as amended; seconded by Director Isaacs. Motion passed unanimously.
4. Discuss and Approve Appointment of Officers: Director Mason motioned to Appoint Director Burcham to the Treasurer position, Director Isaacs to the Secretary position, Director Stedman to the Assistant Secretary positions. Seconded by Director Isaacs. Motion passed unanimously.
5. Consider Appointment to Vacancy: Director Isaacs motioned to Appoint Mr. McCoy to the Vacancy and into the Assistant Secretary position, seconded by President Mason. Passed unanimously.
6. Public Comment: No Public Comment.
7. Consent Agenda:

- a. Approve the minutes of the April 10th, 2025 Special Board Meeting. After discussion, President Mason motioned to approve the minutes from the April 10th, 2025 Special Board Meeting as presented, seconded by Director Isaacs. Motion passed unanimously.
 - b. Review and consider approval of Financial Statements through period ending April 20, 2025. Financials tabled until next meeting.
 - c. Approve and Ratify Payables through period ending May 9, 2025. Payables tabled until next meeting.
8. Consideration of Items removed from Consent Agenda: No Items to Consider.
9. Management Matters:
- a. Discussion on Retaining Wall Comments by Matrix. Mr. Pattamasaeви provided the update regarding Matrix's engineering report on the wall. The board resolved to pursue Matrix's recommendations for wall repair.
 - b. Discuss drainage caps and bioswales. Ms. Harris updated the board regarding creating a map of all existing bioswales and meeting with Weisburg landscaping to form a plan for their ongoing maintenance and repair.
 - c. Discuss parking policy for parking lot. After discussion it was decided to post two signs notifying residents that overnight parking in the park's lot is not permitted. Mr. Pattamasaeви will prepare a document containing parking rules for the District's lot.
 - d. Review and discuss landscape matters. Ms. Harris provided the update. Irrigation has been turned on for the spring season and covenant drive throughs will now take place twice a month.
 - e. Review status of Arc Committee Items. After discussion Director Isaacs motioned to appoint Director Burcham to the Arc Committee, seconded by President Mason. Motion passed unanimously.
 - f. Development Update. No update provided.
10. Legal Matters:
- a. Review and consider approval of new legal counsel. Ms. Harris updated the Board that two proposals have been received. Discussion was tabled.
11. Financial Matters:
- a. Review the status of billing and collection matters. Ms. Harris provided the update regarding billing for Mountain Vista being processed quarterly for trash service. Ms. Harris will provide the Board a list of how many homes are currently in a lien status.

- b. Update on 2024 Audit. Ms. Harris updated the Board regarding the need to reschedule the July 3rd 2025 Board Meeting to July 10th 2025 in order to facilitate the audit review which is required to be completed by July 31st 2025.
 - c. Discuss payables process. Ms. Harris provided an overview of the process for the Board of Directors to approve and pay bills received on behalf of the District.
12. Next Regular Meeting Date June 5th at 2pm.
13. Adjourn: Director Isaacs motioned to adjourn the meeting at 11:59 pm, seconded by President Mason. Motion passed unanimously.

Approved


Jody Isaacs (Jul 11, 2025 13:43 MDT)

Director