

**SPECIAL BOARD MEETING MINUTES
OF THE BOARD OF DIRECTORS OF THE
MOUNTAIN VISTA METROPOLITAN DISTRICT NO. 1
HELD JULY 10, 2025
AT 2:00 PM**

Pursuant to posted notice, the special meeting of the Board of Directors of the Mountain Vista Metropolitan District No. 1 was held on Thursday, July 10, 2025, at 2:00 p.m. remotely via tele/ videoconference

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Attendance:

In attendance were Directors:

Autumn Mason,	President
Michelle Burcham,	Treasurer
Cody Isaacs,	Secretary
Eric Stedman,	Assistant Secretary
Caleb McCoy,	Assistant Secretary

Also in attendance were:

Rebecca Harris,	WSDM District Managers
Danielle Daigle-Chavez,	WSDM District Managers
Jak Pattamasaevi,	WSDM District Managers
Chris Jorgensen,	Biggs Kofford

1. Call to Order: The meeting was called to order at 2:04 pm by Ms. Daigle-Chavez
2. Declaration of quorum/ Director Qualifications/ Disclosure Matters: Ms. Daigle-Chavez indicated that a quorum of the Boards was present, stating that each Director has been qualified as an eligible elector of the District pursuant to Colorado law. The Directors confirmed their qualifications. Ms. Daigle-Chavez informed the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Daigle-Chavez inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest regarding any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain quorum or otherwise enable the Board to act.
3. Approval of Agenda: After review, President Mason motioned to approve the agenda as amended to reflect correction of a clerical error in the terms for Directors Isaacs and Stedman, as well as a change in the numbering of agenda items, to move Item No. 6, Financial Matters, to the top of the agenda. Seconded by Director Burcham. Passed unanimously.
4. Public Comment: No members of the public were present. No public comment.

5. Consent Agenda: The items listed below are a group of items to be acted upon with a single motion, second, and vote by the Board.

- a. Approve Minutes from the May 9th, 2025, Special Board Meeting.
- b. Ratify Payables through June 25th, 2025. After discussion, Director McCoy motioned to approve the Consent agenda, seconded by President Mason. Motion passed unanimously.

6. Financial Matters:

- a. Review and Consider Acceptance of 2024 Audit and Presentation. Mr. Jorgensen of Biggs Kofford provided the update regarding the 2024 Audit for Mountain Vista Metropolitan District No. 1. After discussion, President Mason motioned to accept the 2024 Audit and Presentation, seconded by Director Burcham. Motion passed unanimously.

7. Legal Matters:

- a. Review and consider acceptance of proposal of new Legal Counsel. After review, President Mason motioned to move forward with engagement of Gardner Law for legal counsel, seconded by Director Isaacs. Motion passed unanimously.
- b. Review and consider Adoption of a Records request Policy. After review President Mason motioned to adopt the Records Request Policy as presented, seconded by Director Burcham. Motion passed unanimously.

8. Management Matters:

- a. Retaining Wall Update. Ms. Daigle-Chavez provided the update regarding the ongoing process for wall repair. Ms. Daigle-Chavez has met with two general contractors on site, and has requested the two additional engineering recommendation proposals from Matrix for the existing inlet and the slope paving modifications.
- b. Parking Lot Rules Update. Mr. Pattamasaevi updated the Board with a set of Parking Lot rules which follow those set forth by the City of Colorado Springs. Additional discussion was tabled at this time.
- c. Landscaping Update. Ms. Daigle-Chavez provided the update regarding Weisburg landscaping services completing their work, planting new trees.
- d. ARC Committee Update. Ms. Daigle-Chavez provided the update regarding ARC matters. There has been a total of 16 ARC requests in 2025. Requests are reviewed first by Ms. Daigle-Chavez at WSDM, and routine items are approved. Detailed or unusual/ likely to be contested requests are sent to the Board of Directors for review/ approval.

9. Next regular scheduled Meeting- The next Regular Meeting will be on August 7th at 10:00 a.m.

10. Adjourn. President Mason motioned to adjourn the meeting at 3 pm, seconded by Director Burcham.
Motion passed unanimously.

Danielle Daigle-Chavez
Submitted by: Recording Secretary

THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 10, 2025, REGULAR MEETING
MINUTES OF THE MOUNTAIN VISTA METROPOLITAN DISTRICT NO. 1.

Cody Isaacs
Cody Isaacs (Aug 11, 2025 08:06:05 MDT)
Approved by: Secretary of the Board






MVMD Board Meeting Minutes 7-10-25

Final Audit Report

2025-08-11

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