



**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
MOUNTAIN VISTA METROPOLITAN DISTRICT
HELD FEBRUARY 1, 2024, AT 10:00 AM**

Pursuant to posted notice, the regular meeting of the Board of Directors of the Mountain Vista Metropolitan District was held on Thursday, February 1, 2024, at 10:00 a.m., at 8605 Explorer Dr, Colorado Springs, CO 80920 and virtually via video teleconference.

Attendance

In attendance were Directors:

Brian Bahr
Craig Anderson
John Eliot
Richard Vorwaller

Also in attendance were:

Heather Smith, WSDM
Pete Susemihl, Susemihl, McDermott & Downie, P.C.
Autumn Mason, Resident

1. Call to Order: President Bahr called the meeting to order at 10:05 a.m.
2. Declaration of Quorum/ Director Qualifications/ Disclosure Matters: President Bahr confirmed a quorum was present. Mr. Susemihl confirmed all Directors are qualified and disclosures have been filed.
3. Approval of Agenda: Director Vorwaller moved to approve the Agenda as presented; seconded by President Bahr. Motion passed unanimously.
4. Review Letters of Interest to Fill Vacant Position and Consider Appointment: Ms. Smith presented two letters of interest from residents Autumn Mason and Julie Hendershot for the vacant position on the Board. After review, Director Vorwaller moved to appoint Autumn Mason to fill the vacant position on the Board; seconded by Director Eliot. Motion passed unanimously.
5. Consent Agenda: After review, Director Vorwaller moved to approve the Consent Agenda as presented; seconded by Director Mason. Motion passed unanimously.
 - a. Approval of Board Meeting Minutes from November 2, 2023
 - b. Approval of Annual Meeting Minutes from November 2, 2023
 - c. Ratification of Approval of Payables through the Period ending February 1, 2024
 - d. Acceptance of Unaudited Financial Statements as of December 31, 2023, and the Schedule of Cash Position Updated as of December 31, 2023
6. Management Matters
 - a. Manager's Report: Ms. Smith presented the Manager's Report.

7. Public Comment: There was no public comment.
8. Financial Matters
 - a. Review and Consider Approval of 2023 Auditor Engagement: Ms. Smith presented the 2023 Auditor Engagement proposal from BiggsKofford for \$9,600. After review, Director Vorwaller moved to approve the 2023 Auditor Engagement from BiggsKofford for \$9,600; seconded by Director Mason. Motion passed unanimously.
 - b. Review and Consider Approval for Fee Reversal Request: Ms. Smith presented a request from a resident to reverse late fees totaling \$125.00. After review, Director Mason moved to deny the request to reverse late fees; seconded by Director Eliot. Motion passed unanimously.
9. General Business
 - a. Discuss Retaining Wall Project Status, and Review and Consider Approval for Change Order(s): Ms. Smith discussed the retaining wall project status and informed the Board of a large change order for additional fill-dirt that will be coming soon. Director Anderson moved to authorize President Bahr to approve the change order once it's received up to \$100,000 maximum subject to the additional work coinciding with the existing FEMA funding request. Ms. Smith noted that the Board can call a special meeting if needed once the change order is received and does not qualify under the FEMA grant request. The motion was seconded by Director Vorwaller. Motion passed unanimously.
 - b. Review and Consider Approval for Weisburg Landscape Maintenance Contract Renewal: Ms. Smith presented the Weisburg Landscape Maintenance Contract Renewal. After review, Director Mason moved to approve the Weisburg Landscape Maintenance Contract Renewal; seconded by Director Eliot. Motion passed unanimously.
10. Adjourn: There being no further business to come before the Board, President Bahr moved to adjourn at 10:18 a.m.; seconded by Director Vorwaller. Motion passed unanimously.
 - a. Next Regular Meeting Date: May 2, 2024, at 10:00 a.m.

Respectfully Submitted,

Craig Anderson

Craig Anderson (May 9, 2024 13:27 MDT)

Craig Anderson, Secretary






MVMD 2024 02 01 Minutes - approved

Final Audit Report

2024-05-09

Created:	2024-05-09
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